IN THE UNITED STATES DISTRICT COURT
FOR THE EASTERN DISTRICT OF PENNSYLVANIA

MONIQUE RUSSELL, JASMINE RIGGINS, ELSA M. POWELL AND DESIRE EVANS,
                    Plaintiffs,
 	
            v.
 	
EDUCATIONAL COMMISSION FOR FOREIGN MEDICAL GRADUATES,
                    Defendant.
	CIVIL ACTION
	
	NO. 18-5629

NOTICE OF PRELIMINARY PRETRIAL CONFERENCE

The above captioned case is scheduled for a Preliminary Pretrial Conference pursuant to Federal Rule of Civil Procedure 16 (hereinafter the "Rule 16 Conference") in the United States District Court for the Eastern District of Pennsylvania before the Honorable Wendy Beetlestone. The conference will be held at **5:00 PM on Monday, February 25, 2019**, in Chambers, Room 3809, James A. Byrne United States Courthouse, 601 Market Street, Philadelphia, Pennsylvania, 19106.

After consultation with counsel for each party, and at least five business days prior to the Conference, counsel shall submit to Chambers the following forms, templates for which are attached to this Notice:

> (1) Judge Beetlestone's Joint Report of Rule 26(f) Meeting and Proposed Discovery Plan.[1]

The parties should commence discovery immediately and should not wait until the Rule 16 conference to do so.

The parties shall comply with Judge Beetlestone's Policies and Procedures, which are

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[1] The Report of Rule 26(f) Meeting and Proposed Discovery Plan should be filed in accordance with the Local Rules of Civil Procedure. (Via ECF)

available at www.paed.uscourts.gov.

Counsel also should come to the Rule 16 Conference prepared to discuss the following issues with the Court:

(1)   What, if any, discovery has transpired in this matter;

(2)   What, if any, settlement discussions have taken place and the current status of negotiations;

(3)   What, if any, motions are pending and their current status; and

(4)   Any other issues pertinent to bring to the Court's attention at that time.

Lead counsel shall attend the Rule 16 Conference. All participants of the Rule 16 Conference shall have entered their appearance prior to the conference.

Attachments